



TEENNOW CALIFORNIA EXHIBITOR REGISTRATION FORM

Exhibiting Guidelines

• Please type or print and keep a copy for your files

Conference Dates Northern Pre-Conference – September 29, 2010, Main Conference – September 30, 2010
Southern Pre-Conference – October 4, 2010, Main Conference – October 5, 2010

Exhibiting Dates Exhibitor Setup – afternoon/evening of Preconference Exhibitor Show – Day of Conference
Exhibitor Breakdown – late afternoon Day of Conference

Send registration and payment to **TeenNow Exhibitor Registration – 3468 Citrus St Ste F, Lemon Grove, CA 91945**

Hotel Reservations For information on hotels nearby, see the conference brochure at www.teennowcalifornia.org/ConferenceFinal.pdf

Advertising Exhibitors receive an acknowledgement in the conference program, plus the opportunity to advertise in the conference program at a 20% discount rate. Please see attached advertising document to advertise in the 2010 TeenNow California Conference Program.

Publication Displays / Take-one Tables Take-one tables are an inexpensive way to introduce materials that do not require a full exhibit table. Pamphlets, brochures and order forms may be set out for conference participants to take with them. The take-one table fee includes the rental of space for one item which TeenNow California will maintain during the conference. TeenNow California cannot act as vendors for your materials, nor can they be responsible for the return of materials. All packages should be sent directly to the hotel using the contact information on their web site. Do not send materials to TeenNow California.

Full Exhibit Fee Includes One conference registration, one table - extra tables are available for purchase at a 50% discount upon request (no additional registrations are included); 1 chair, general lighting, standard heating and/or AC. Additional people helping with the exhibit must register for the conference separately. Exhibitors wishing to send more than one staff are eligible for 10% discounted conference registration off the main conference registration for the second person. See attached registration for details. Please indicate on the registration form that you are an exhibitor and the name of your organization.

Fee Does Not Include Shipping, handling, drayage, electricity, audio-visual equipment. Please contract with the locations for these services.

Packages & Deliveries The locations will only accept pre-paid packages. The locations will refuse any packages delivered C.O.D. and will make no notification to the shipper. A handling fee of \$10.00 per box will be assessed on all incoming and outgoing packages. All packages must contain a label giving the following information:

- Return address
- TeenNow California Conference
- Name of person that will claim package
- Date of that person's arrival

Table Placement Unfortunately, TeenNow California cannot take requests for table placement within the exhibit hall. Tables are placed according to exhibit size and type of service.

Exhibitor Contract

Please note: Necessary for full exhibitors only. Failure to sign this form will result in return of registration and payment.

Full Exhibit Fee Includes One conference registration (main conference only), one table - extra tables are available for purchase at a 50% discount upon request (**no** additional conference registration is included); 1 chair (2nd person **must** register for conference) general lighting, standard heating and/or AC. Exhibitors receive only one free conference registration (**excluding** the Pre-Conference Institute). Any additional individuals assisting with the exhibit **must** register as a regular conference participant at a discounted conference rate of 10% off the regular fee. Only one additional staff is eligible for the discounted price.

Free link on TeenNow California Web site.

Fee Does Not Include Drayage, electricity, audio-visual equipment. Please contract with the meeting venue for these services.

Refund Policy The acceptance and confirmed assignment of space shall be subject to the regulations outlined in this prospectus. All requests for refunds must be made in writing and postmarked on or before **September 1, 2010**. Cancellations after September 1st, 2010 will result in forfeiture of the required payment. Eligible requests will entitle the registrant to a full refund less a \$100 processing fee. In lieu of requesting a refund, an organization may send someone else in the place of the initial registrant if that registrant is unable to attend and if they notify TeenNow California in writing by September 1, 2010.

Terms of Agreement

TeenNow California shall not, nor shall any of their associates, agents, employees, and beneficiaries (hereafter called indemnities), be liable for damage or loss to exhibitor's properties through theft, fire accident, or any destructive cause. Exhibitor shall be fully responsible to pay for any and all damages to property owned by the locations, its owners or managers which result from any act or omission of Exhibitor. Exhibitor agrees to defend, indemnify and hold harmless, the locations, and TeenNow California, their owners, managers, officers or directors, agents employees, subsidiaries and affiliates, from any damages or charges resulting from Exhibitor's use of the property. Exhibitor's liability shall include all losses, costs, damages, or expenses arising from, out of, or by reason of any accident or bodily injury or other occurrences to any person or persons, including the Exhibitor, its agents, employees and business invitees which arise from or out of the Exhibitor's occupancy and use of the exhibition premises, the locations or any part thereof.

Nothing shall be posted, nailed, screwed, or otherwise attached to columns, walls, floors, or other parts of the locations and/or exhibit hall area. Packing, unpacking, and assembly of exhibits shall be done only in designated areas and in conformity with the directions of the Conference Manager, the locations, or exhibit hall manager. The subletting, assignment, or apportionment of the whole or any part of the exhibitor's space, by any exhibitor, is prohibited. TeenNow California reserves the right to expel, decline, or prohibit any exhibit or part of any exhibit which is not suitable or in accordance with the values/ethics of TeenNow California, or which does not comply with the rules established. This reservation concerns persons, conduct, printed matter, souvenirs, catalogues, etc. Sound equipment may be used with special permission and, when used, must not interfere with other exhibitors. In case of any such declination, cancellation, or removal, it is agreed by the contracting parties that no liability shall be attached to TeenNow California by reason of any such actions. Exhibitors must conform to fire department regulations.

Distribution of literature, samples, etc., by firms that are NOT participating as an exhibitor is prohibited. Evidence of violation of this rule should be reported immediately to a TeenNow California representative. Unethical conduct or infraction of rules on the part of the exhibitor or their representative, or both, will subject the exhibitor or their representative to dismissal from the exhibit area, and no refund will be made by TeenNow California. Exhibitors will not schedule entertainment or social functions which conflict with conference program hours or social periods held during September 29th – 30th and October 4th-5th, 2010.

TeenNow California reserves the right to construe and apply all rules and regulations for exhibitors and, when in the judgment of TeenNow California exceptions or additions are necessary, the decision of TeenNow California shall be binding in all instances.

It shall be the responsibility of each exhibitor to maintain insurance coverage against injury to persons or damage to or loss of property or to meet its obligations under this agreement, in such amounts as the exhibitor shall deem adequate. Insurance will not be provided by TeenNow California.

TeenNow California shall not be liable for any failure to deliver space to an exhibitor or for the loss of allotted space of an exhibitor who has contracted for exhibit space under the terms of this agreement. If non-delivery is due to any causes beyond its control, including but not limited to, damage or destruction to the building or exhibit hall area by fire or act of God; acts of a public enemy; strikes; the authority of law; or any cause beyond its control; TeenNow California will reimburse exhibitors pro-rata on any rental fee paid, less any, and all legitimate expenses incurred by TeenNow California.

Signature _____

Title _____

Organization _____



2010 Annual Conference

EXHIBITOR APPLICATION

(Check one:)

- ☐ Northern Main Conference September 30, 2010
☐ Southern Main Conference October 5, 2010

- ☐ For Profit Corporation—\$200
☐ For Profit Small Business—\$175
☐ Non profit or Governmental Agency—\$150
☐ Take-Away Table—\$35
☐ Extra Table at \$100 (Does NOT include an extra meal cost)
☐ Extra Table at \$85 (Does NOT include an extra meal cost)
☐ Extra Table at \$75 (Does NOT include an extra meal cost)

Total Booth Fees: \$ _____

Name of Contact/Conference Registration _____

Name(s) of Exhibitor's additional attendees (up to 2). Please attach registration form(s) and purchase order or other form of payment for \$135/person):

Name of Organization _____

Mailing Address _____

City, State, Zip _____

Phone _____ Fax _____

E-mail _____

Website _____

I wish to be listed in the 2010 Conference Program and have table signage as:

Company name _____

☐ I understand that submission of the Application for Exhibit Space constitutes agreement to abide by TeenNow California's exhibitors guidelines.

Total Booth Fees (includes ONE conference registration) \$ _____

Total Additional Registration Fees \$ _____

Total Payment: \$ _____

Check, online payment or money order payable, or purchase order to TeenNow California.

☐ Check enclosed ☐ Paid online at www.teennowcalifornia.org/events.php (PayPal confirmation number _____)

☐ Purchase order (Purchase order must be submitted with the exhibitor application, and may be faxed.)

Purchase order number _____

Mail the Application for Exhibit Space with full payment or purchase order to:
TeenNow California Conference 2009
3468 Citrus St Ste F
Lemon Grove, CA 91945
Phone 619 741 9650
Fax 619 741 9643